

Warren County ADA Compliance

Title II - 28 CFR 35.150
 Warren County ADA Compliance
 Gap Analysis 2019

Architect Contact: Allen Hill w/Upland Design Group 931-484-7541

State Contact: Margaret Zeman Mahler 615-741-4984

Item #	Location	Gap Identified	Action Item Implemented	Verified Completed	Date State Notified
Previously Submitted Items:					
		ADA Coordinator responsibilities assigned to County Executive Jimmy Haley		26-12-18	28-12-18
		Grievance Procedure updated with committee members identified and County Commission implemented into County procedures.		26-12-18	28-12-18
		Initial Assessment completed and all physical changes completed as proposed in bid specifications		26-12-18	28-12-18
		An overview was conducted with the County Commission that additional items needed to be completed		26-12-18	28-12-18
		Ms. Mahler was notified that David Britton, Warren County Safety Coordinator, was assisting with re-assessment		26-12-18	28-12-18
Updated Submittal of Action Items:					
1	Administration	A copy of the Public Notice was previously distributed to Dept. Heads and we are awaiting sign-in sheets indicating coverage	Collect training sign-in sheets and added to new website	15-04-19	26-04-19
2	Administration	Official grievance procedure distributed with Department heads and process reviewed with employees	Sign In sheets completed by Department Heads and filed in County Executive Administration files	4/15/2019	26-04-19
3	Administration	Self evaluation process was not completely implemented utilizing "reasonable accommodation" interpretation	Evaluation process updated with most updates listed below for implementation.	15-04-19	26-04-19
4	Administration	Original transition plan will require modification given the findings of this evaluation	Modified Action Plan to be Submitted 4/26/19	26-04-19	26-04-19
5	Administration	Revised transition plan will have to complete bid specifications, bid process and implementation by the successful contractor.	Bid specifications to be completed by 5/31/19		
6	Administration	No method for requesting assistance to enter office i.e. UCHRA, Trustee, County Clerk, Election Commission, County Executive, Property Assessor, Register of Deed's	Not in Original Self Evaluation (Implement battery operated door buzzer system)		
7	Administration	No Handicapped Counter provided for public i.e. County Clerk, Election Commission	In Original Self-Evaluation (Not included in scope of work, but will utilize accessible tables as recently provided)	15-04-19	26-04-19
8	Administration	No Handicapped Counter provided for public i.e. Property Assessor, Trustee	In Original Self-Evaluation (Not included in scope of work, but will be included in re-bid as originally proposed)		
9	Administration	"Please Ask for Assistance Signage" Not Posted (Same offices identified in #9)	In Original Self-Evaluation (Not included in scope of work)		

Warren County ADA Compliance

Item #	Location	Gap Identified	Action Item Implemented	Verified Completed	Date State Notified
10	Administration	Some office door closures are out of adjustment making them difficult to open	All doors with closures will be adjusted.		
11	Airport	Men's restroom pull side of door does not meet clearance	Determined to be not feasible	15-04-19	
12	Airport	Women's restroom pull side of door does not meet clearance	Determined to be not feasible	26-04-19	
13	Animal Control	Door Closer is not on door	Warren County to Reinstall closer and stiffen restraint.		
14	Animal Control	"No Public Restroom" signage not posted	Not in Original Self Evaluation (Signage to be Added)		
15	Courthouse	No Handicapped Counter provided for attorney side of Circuit Court Clerk office	In Original Self-Evaluation (Not included in scope of work, accessible table will be installed)		
16	Courthouse	No Handicapped Counter provided for citizen side of Circuit Court Clerk office	In Original Self-Evaluation (Not included in scope of work, accessible table will be installed)		
17	Courthouse	"Please Ask for Assistance Signage" Not Posted (Circuit Court Clerk Office , both sides)	In Original Self-Evaluation (Not included in scope of work, but will be installed when accessible tables are installed)		
18	Courthouse	Clerk and Master office door knob not lever style	Not in Original Self Evaluation (Knob to be installed by County personnel)		
19	Courthouse	No method for requesting assistance to enter office i.e. Circuit Court Clerk, Clerk and Master, General Sessions Judge	Not in Original Self Evaluation (Implement battery operated door buzzer system)		
20	Courthouse	Circuit Court Room - Accessible Ramp to Jury Box	In Original Self-Evaluation (Not included in scope of work due to working reasonable accommodations)		
21	Courthouse	Circuit Court Room - Access to Judge's Bench and Witness Box Not Provided	In Original Self-Evaluation (Not included in scope of work) Will be revisited upon structural modifications to Court Room)		
22	Courthouse	Circuit Court Room - Gallery is sloped with no flat surface	In Original Self-Evaluation (Not included in scope of work) Plan is to continue to use reasonable accommodation		
23	Courthouse	Chancery Court - No H/C Accessible Restroom on 2nd Floor for Chancery Court participants.	Not in Original Self Evaluation due to accessibility of handicapped restroom on 1st floor		
24	EMS Billing Office	No method for requesting assistance to enter office	Not in Original Self Evaluation (Implement battery operated door buzzer system)		
25	EMS Billing Office	There is a wide gap between asphalt drive and concrete entrance	Not in Original Self Evaluation (To be filled by County personnel)		

Warren County ADA Compliance

Item #	Location	Gap Identified	Action Item Implemented	Verified Completed	Date State Notified
26	EMS Billing Office	"No Public Restroom" signage posted	Not in Original Self-Evaluation (Not included in scope of work, but will be included in re-bid as originally proposed)		
27	Health Dept.	H/C restroom toilet seat riser does not meet 17-19" requirement	In Original Self Evaluation (Contractor Performance Issue)(New riser will be ordered and installed)		
28	Sanitation	The "No Public Restroom" signage is not posted	Not in Original Self-Evaluation (Not included in scope of work, but will be included in re-bid as originally proposed)		
29	Sanitation	No provisions for unloading trash by handicapped personnel at the main convenience center at the fairgrounds	Not in Original Self-Evaluation (Parts of the improvements are being made internally, fencing items and traffic flow changes are currently being quoted)		
30	Sanitation	No provisions for unloading trash by handicapped personnel at the remote convenience centers	Assisted unloading will be provided on a set schedule at convenience centers on opposite ends of the County to help alleviate the main convenience center.		
31	EMA Office	Accessibility can only be gained from corridor from Genealogy	Not in Original Self Evaluation (At a minimum additional signage is needed)		
32	Genealogy Office	Handrails installed for UCHRA makes access difficult	Re-evaluate compliance method to assist both offices (Awaiting revised drawings from architect)		
33	Warren County Jail	Sign-in window does not allow access at the right height	Not in Original Self Evaluation, to be included in refurbishment of jail administrative areas (money appropriated)		
34	Warren County Jail	Seat is being placed in shower for accessibility challenged inmates and meets reasonable accommodation	Evaluate if permanently installed seat is a better option (based on meeting with Jailers and issues with a permanent structure, it is not at this time)		