

Title II - 28 CFR 35.150
Warren County ADA Compliance
Transition Plan 2019
Updated 6/30/2020

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Item #	Location	Gap Identified	Action Item Implemented	Verified Completed
Previously Submitted Items:				
		ADA Coordinator responsibilities assigned to County Executive Jimmy Haley		12/26/2018
		Grievance Procedure updated with committee members identified and County Commission implemented into County procedures.		12/26/2018
		Initial Assessment completed and all physical changes completed as proposed in bid specifications		12/26/2018
		An overview was conducted with the County Commission that additional items needed to be completed		12/26/2018
		Ms. Mahler was notified that David Britton, Warren County Safety Coordinator, was assisting with re-assessment		12/26/2018
Updated Submittal of Action Items:				
1	Administration	A copy of the Public Notice was previously distributed to Dept. Heads and we are awaiting sign-in sheets indicating coverage	Collect training sign-in sheets and added to new website	4/15/2019
2	Administration	Official grievance procedure distributed with Department heads and process reviewed with employees	Sign In sheets completed by Department Heads and filed in County Executive Administration files	4/15/2019
3	Administration	Self evaluation process was not completely implemented utilizing "reasonable accommodation" interpretation	Evaluation process updated with most updates listed below for implementation.	4/15/2019
4	Administration	Original transition plan will require modification given the findings of this evaluation	Modified Action Plan to be Submitted 4/26/19	4/26/2019
5	Administration	Revised transition plan will have to complete bid specifications, bid process and implementation by the successful contractor.	Bid specifications to be completed by 5/31/19	5/29/2019
6	Administration	No method for requesting assistance to enter office i.e. UCHRA, Trustee, County Clerk, Election Commission, County Executive, Property Assessor, Register of Deed's	Not in Original Self Evaluation (Implement battery operated door buzzer system)	10/1/2019
7	Administration	No Handicapped Counter provided for public i.e. County Clerk, Election Commission	In Original Self-Evaluation (Not included in scope of work, but will utilize accessible tables as recently provided)	4/15/2019
8	Administration	No Handicapped Counter provided for public i.e. Property Assessor	In Original Self-Evaluation (Not included in scope of work, but will be included in re-bid as originally proposed)	8/15/2019

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9	Administration	No Handicapped Counter provided for public i.e. Trustee	In Original Self-Evaluation (Not included in scope of work, re bid was conducted without a successful bidder. We are seeking quotes through a non-bid process)	6/19/2020
10	Administration	"Please Ask for Assistance Signage" Not Posted (Same offices identified in #9)	In Original Self-Evaluation (Not included in scope of work)	10/1/2019
11	Administration	Some office door closures are out of adjustment making them difficult to open	All doors with closures will be adjusted.	7/31/2019
12	Airport	Men's restroom pull side of door does not meet clearance	Determined to be not feasible	4/15/2019
13	Airport	Women's restroom pull side of door does not meet clearance	Determined to be not feasible	4/26/2019
14	Animal Control	Door Closure is not on door	Warren County to Reinstall closure and stiffen restraint.	5/1/2019
15	Animal Control	"No Public Restroom" signage not posted	Not in Original Self Evaluation (Signage to be Added)	5/1/2019
16	Courthouse	No Handicapped Counter provided for attorney side of Circuit Court Clerk office	In Original Self-Evaluation (Not included in scope of work, accessible work station established within working counter of clerks office)	8/1/2019
17	Courthouse	No Handicapped Counter provided for citizen side of Circuit Court Clerk office	In Original Self-Evaluation (Not included in scope of work, accessible table has been designed and quoted with PO to be issued 11/25/19)	1/24/2020
18	Courthouse	"Please Ask for Assistance Signage" Not Posted (Circuit Court Clerk Office , both sides)	In Original Self-Evaluation (Not included in scope of work, but will be installed when accessible tables are installed)	8/31/2019
19	Courthouse	Clerk and Master office door knob not lever style	Not in Original Self Evaluation (Knob to be installed by County personnel)	
20	Courthouse	No method for requesting assistance to enter office i.e. Circuit Court Clerk, Clerk and Master, General Sessions Judge	Not in Original Self Evaluation (Implement battery operated door buzzer system)	10/1/2019
21	Courthouse	Circuit Court Room - Accessible Ramp to Jury Box	In Original Self-Evaluation (Not included in scope of work due to working within reasonable accommodations)	7/1/2019
22	Courthouse	Circuit Court Room - Access to Judge's Bench and Witness Box Not Provided	In Original Self-Evaluation (Not included in scope of work) Will be revisited upon structural modifications to Court Room)	Comp.

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23	Courthouse	Circuit Court Room - Gallery is sloped with no flat surface	In Original Self-Evaluation (Not included in scope of work) Plan is to continue to use reasonable accommodation.	7/1/2019
24	Courthouse	Chancery Court - No H/C Accessible Restroom on 2nd Floor for Chancery Court participants.	Not in Original Self Evaluation due to accessibility of handicapped restroom on 1st floor. Signage posted on 2nd floor directing those to the 1st floor.	5/31/2019
25	EMS Billing Office	No method for requesting assistance to enter office	Not in Original Self Evaluation (Implement battery operated door buzzer system)	1/31/2020
26	EMS Billing Office	There is a wide gap between asphalt drive and concrete entrance	Not in Original Self Evaluation (To be filled by County personnel)	
27	EMS Billing Office	"No Public Restroom" signage posted	Not in Original Self-Evaluation (Not included in scope of work). Signage completed and installed.	5/31/2019
28	Health Dept.	H/C restroom toilet seat riser does not meet 17-19" requirement	In Original Self Evaluation (Contractor Performance Issue)(New riser was ordered and installed)	5/1/2019
29	Sanitation	The "No Public Restroom" signage is not posted	Signage was added for "No Public Restroom".	5/1/2019
30	Sanitation	Property access issues will not support modifications necessary to provide assistance to those needed.	Not in Original Self-Evaluation (Parts of the improvements were made internally, fencing items and traffic flow changes are complete.	10/15/2019
31	Sanitation	No provisions for unloading trash by handicapped personnel at the remote convenience centers	Assisted unloading will be provided on a set schedule at the main convenience center. Expansion to one center on the opposite end of the County will be evaluated based on main center ability to handle the need.	11/25/2019
32	Sanitation	No provisions for unloading trash by handicapped personnel at the main convenience center at the fairgrounds	Personnel strategically located at rubbish and cardboard recycling stations	10/15/2019
33	Sanitation	Counter personnel are unaware of the provisions currently attempted and those modifications being implemented.	informing community of changes and ability to assist mobility challenged with their household rubbish. UPDATE: To pursue following COVID-19 outbreak.	
34	Sanitation	(LINE ITEM REMOVED DUE TO DUPLICATION OF #33)		
35	EMA Office	Accessibility can only be gained from corridor from Genealogy	Not in Original Self Evaluation (Modifications have been engineered and bid specifications prepared. Bid process did not produce a successful bidder. We are pursuing private quotes during 3rd quarter 2020.) UPDATE: To be re-bid August 2020.	

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36	Genealogy Office	Handrails installed for UCHRA makes access difficult	Re-evaluate compliance method to assist both offices. Modifications have been engineered and bid specifications prepared. Bid process did not produce a successful bidder. We are pursuing private quotes currently.)	
37	Warren County Jail	Sign-in window does not allow access at the right height	Not in Original Self Evaluation, to be included in refurbishment of jail administrative areas (money appropriated)	
38	Warren County Jail	Seat is being placed in shower for accessibility challenged inmates and meets reasonable accommodation	Evaluate if permanently installed seat is a better option (based on meeting with Jailers and issues with a permanent structure, it is not at this time)	Comp.
39	Fairgrounds	Handicapped accessible restroom facilities do not have compliant signage	Signage added on all restrooms	8/15/2019
40	Fairgrounds	Wheelchair (Van) accessible parking is not provided in a known location	Provide temporary signage directing visitors to wheelchair accessible parking areas	Targeted 2020
41	Fairgrounds	Wheelchair (Van) accessible parking is not provided in a known location	Modify current handicapped paved parking area to become completely wheelchair accessible (Van) parking	Targeted 2020
42	Fairgrounds	Handicapped assisted parking does not meet recommended quantity for number of attendees.	Increase assisted pick up and delivery to wheelchair required personnel when designated parking area is exceeded	Targeted 2020
43	Fairgrounds	Handicapped assisted parking does not meet recommended quantity for number of attendees.	Implement increased handicapped parking near food booth paved areas	Targeted 2020-2025
44	Fairgrounds	Handicapped assisted parking does not meet recommended quantity for number of attendees.	Provide drop-off location directly on to paved walkway around grandstand area	Targeted 2020
45	Fairgrounds	Wheelchair (Van) accessible parking is not provided in a known location	Evaluate success of signage efforts in 2020 and provide additional wheelchair accessible spots in close proximity to current wheelchair accessible parking area	Targeted 2020-2025
46	Fairgrounds	Citizens are not aware of handicapped facilities currently provided by fairgrounds	Modify existing hand-out provided to handicapped citizens on locations of accessible parking, restrooms, eating areas, etc.	Targeted 2020