NOTICE TO PUPIL TRANSPORTATION VENDORS

REQUEST FOR PROPOSAL (RFP)

Notice is hereby given that the Warren County Schools, hereinafter referred to as DISTRICT, will receive competitive sealed proposals up to but no later than **10:00 a.m. on April 21, 2016.**

Each proposal must contain a completed Proposal Form Price Schedule (cost proposal), Submittals 1-17, any proposed modifications to the Agreement for furnishing Pupil Transportation Services, the prescribed amount of Bid Security in an acceptable form, evidence of insurance or insurability, a workers' Compensation Certificate, Agreement document and a bus replacement plan. The cost proposal shall be submitted on the Proposal Form, which is included in the RFP package. The Proposal Form and other components of this package may be obtained from the Superintendent's Office. Proposals shall be received in the District's Office located at:

Warren County Financial Management Committee
Warren County Administrative Building,
Office of the Finance Department
201 Locus Street, Suite 2
McMinnville, TN 37110

Any proposal not received by **10:00 a.m. on April 21, 2016,** at the above location will *not* be accepted. Warren County Schools reserves the right to reject any and all proposals in the best interest of the District.

A bid bond or cashier's check must accompany the sealed proposals in the amount of 5 percent of the proposed annual home-to-school base cost. All security deposits received will be refunded when a contract is awarded by the District or if all proposals are rejected. The bid bond must be issued by an approved surety, duly licensed and authorized to transact business in the state of Tennessee, in a form and content acceptable to the District.

RFP - PUPIL TRANSPORTATION SERVICES

Proposal Specifications

1. OVERVIEW

The Warren County Schools (District) currently contracts for pupil transportation services for the general education and special needs students enrolled in the District. The Contractor also provides transportation for various extracurricular/field trips as requested by the individual school buildings of the District, as well as transportation for the various clubs, groups and athletic teams of the District. The purpose of this Request For Proposals For Pupil Transportation Services (the "RFP") is to establish a contractual relationship with an experienced and qualified pupil transportation services contractor to provide daily general education and special needs pupil transportation, extra-curricular and athletic transportation requested by the District, as well as transportation fleet maintenance services, to the District in the most efficient and cost-effective manner possible while, at the same time, maintaining the highest level of safety and reliability.

The District, in its sole and absolute discretion, reserves the right to request post-Proposal interviews from all, some, or none of the entities submitting Proposals. The process will include the review and evaluation of methods and procedures used to provide effective pupil transportation and transportation fleet maintenance services for the District within the scope of this RFP. Past experience will also be judged by the references of each entity. Staffing and experience with transitioning public school district transportation services within the state of Tennessee shall be included in the entity's qualifications. Contractors are required to have a minimum of five (5) years of experience contracting with school districts of similar size within the state of Tennessee. A major portion of the negotiations will include the financial terms of the Contract. The District will select the Proposal, if any, that it deems most qualified to serve the best interests of the District, in its sole and absolute discretion.

2. PROPOSAL PROCESS

Use of District Documents

Proposals must be submitted on forms or in the format provided by the District. Any proposal submitted in altered form may result in rejection of such proposal at the option of the District. Alternate proposals are acceptable only if the Respondent has also submitted a proposal on forms provided by the District according to the terms stipulated by the District (base proposal). Any such alternate proposals submitted must be clearly marked and identified as an alternate.

1. The District RFP documents include:

    a. Invitation to Submit Proposals
    b. Terms and Conditions

c. Proposal Form/Price Schedule
d. Workers' Compensation Certificate
e. Evidence of Insurance or Insurability
f. Proposal Checklist
g. Any Addenda to this Invitation
h. Transportation Data
i. Proposed Bus Replacement Plan

Submitting Proposals

1. Proposals must be received by the District no later than **10:00 a.m. on April 21, 2016,** at:

   Warren County Financial Management Committee
   Warren County Administrative Building,
   Office of the Finance Department
   201 Locus Street, Suite 2
   McMinnville, TN 37110

   Any proposal received after this time shall be returned unopened.
   Three (3) copies of the proposal must be submitted.

2. Each Respondent must submit his/her proposal in a sealed envelope or box.

3. The envelope or box marked with the Respondent's name and address and the words "Transportation Proposal" must contain:

   a. Submittals
   b. Bid Security
   c. Workers' Compensation Certificate
   d. Evidence of Insurance or Insurability
   e. Respondents shall submit with their proposals the contract document that they are prepared to execute. The district will consider alternate proposals. Any proposal that is submitted without a form of Agreement may be rejected.
   f. Each Respondent must include the last three years of financial statements and balance sheets.
   g. A description of buses to be provided during the term of the Agreement to include passenger capacity, year of manufacture make and mileage. (Bus Replacement Form)

4. The right is reserved, as the interests of the District may require, to revise or amend the specifications prior to the date set for opening proposals. Such revisions and amendments, if any, will be announced by an addendum or addenda to this Request for Proposals. If the revisions and amendments are

of a nature which requires material changes in quantities or prices proposed or both, the date set for opening proposals may be postponed by such number of days as in the opinion of the District will enable Respondents to revise their proposals. In such cases, the addendum will include an announcement of the new date for opening.

6. Any exceptions to the terms and conditions contained in this RFP, or any other special considerations or conditions requested or required by the Contractor MUST be specifically enumerated by the Contractor and be submitted as part of its Proposal, together with an explanation as to the reason such terms and conditions of this RFP cannot be met by, or in the Contractor's opinion should be not applicable to, the Contractor. The Contractor shall be required and expected to meet the specifications and requirements as set forth in this RFP their entirety, except to the extent exceptions or special considerations or conditions are expressly set forth in the Contractor's Proposal and those exceptions or special considerations or conditions are expressly accepted by the District.

Erasures or Corrections to Entries If correction of an unintended entry is desired, such correction must be legible and clearly authenticated by initials of the person signing the proposal. Illegible or unauthenticated corrections may result in rejection of the proposal at the option of the District.

Withdrawal or Amendment of Submitted Proposal No amendment, addendum, or modification shall be accepted after the deadline for submitting the proposal. If a change to a proposal that has been submitted is desired, the submitted proposal must be withdrawn and the replacement proposal submitted prior to the time scheduled for opening of proposals. After the scheduled time for opening of proposals, proposals may not be withdrawn for 90 days.

Bid Security A bid bond or cashier's check must accompany each sealed proposal in the minimum amount of 5 percent of proposed annual home-to-school base cost.

Restrictions on Communication
From the issue date of this RFP until a Contractor is selected and the selection announced, a prospective Contractor shall not communicate about the subject of this RFP or a Contractor's Proposal with the School District, its Board of Education, or any individual Board member, administrators, faculty, staff, students, or employees, except for site/fleet inspections, or additional Requests For Clarification.

Term The term of the Agreement is effective beginning July 1, 2016 and ending June 30, 2019, but may be extended at the option of the district for (2) two additional one year terms by giving the Contractor notice of at least 30 days before the expiration of the initial term or option term. Time is of the essence. The chosen contractor must be in place and prepared to start service on July 1. The rates set forth in the Agreement shall be set to show

a specific set rate per year for each year (1-5) for each type of route. Such rate shall be set and not adjusted for inflation. The cost of bus replacement make be factored as a part of the rate or as an additional cost.

2.11 Proposal Submittals

The following criteria will be used to evaluate all proposals:

Submittal 1: Implementation Plan
Respondent shall detail their implementation plan and specific timelines to be followed.

Submittal 2: Experience in School Transportation
Respondent shall provide a statement of its qualifications to provide the specific services requested herein. Evidence of the Contractor's understanding and acknowledgement of the requirement to meet all regulatory laws, codes, and requirements of Local, State, and Federal law that apply to Tennessee public school districts. Respondent must have a minimum of five (5) years' experience contracting with public school districts in the state of Tennessee.

Submittal 3: Staff Plan
The Proposal shall include background information and qualifications of the personnel, who will be involved with the District, including:

A. A list of proposed management staff assigned to the District, including profiles describing experience, education, background, specific professional accomplishments, and any special qualifications. The District requires a minimum of one (1) full-time General Manager, one (1) full-time Safety Supervisor, one (1) full-time Dispatcher/Router, one (1) full-time Lead Technician, one (1) full-time mechanic and a plan to support these positions with other full-time or part-time personnel.

B. A description of the chain of command and reporting relationships, including an organizational chart showing the staffing and lines of authority.

C. Respondent shall provide a description of its proposed staffing, including wage and benefit plans for all positions.

Submittal 4: References
Respondent shall supply a list of five references and contracts, at least one of which must be held in Tennessee, describing their experience in transporting physically challenged and developing school-age children. Names, addresses and phone numbers of the references must be included.

Submittal 5: Maintenance Program

Respondent shall provide a description of its proposed vehicle maintenance program and how it will be administered. The maintenance program shall include the description of the number of maintenance personnel, bus maintenance schedule and service for all school owned white fleet vehicles.

Submittal 6: Hiring and Retention Program

Respondent shall provide a description of their hiring process and the selection criteria used, as well as, their plan to retain current District employees and new hires. This program must include a description of their pre-employment screening process to ensure the District that all necessary precautions will be met. The respondent shall submit a list of bus driver qualifications, certifications and indications of ability to meet all driver requirements under Tennessee statutes and regulations, and how the respondent proposes to supply these drivers, assuming existing drivers will not be available.

Submittal 7: Driver Safety and Training Program

Respondent shall provide an overall description of its training process and driver education and evaluation program.

Submittal 8: Student Safety Program

Respondent shall provide a description of how it will address the issue of student safety, including any educational programs it has implemented.

Submittal 9: Cost Proposal Form

Respondent must provide a fixed cost proposal for the services requested. Although cost is an important consideration, proposals will also be evaluated in terms of the quality of the respondent's proposal relative to the other criteria listed here.

Submittal 10: Mechanics Training and Certification Process

Respondent shall describe its mechanic training and certification process.

Submittal 11: Customer Feedback

Respondent shall provide a description of its formal customer feedback system, provide sample tools used to gather data, and describe how results were shared with customers and used to improve service.

Submittal 12: Plan for Substitute Buses and Relief Drivers

Respondent shall address the provision for substitute buses and drivers needed for performance under the terms of this Agreement. The Contractor will be required to maintain standby relief drivers each and every day that school is in session in the amount of ten (10) percent of route drivers.

Submittal 15: Customer Service Philosophy

Respondent shall describe its customer relations philosophy and its program in this area.

Submittal 16: Site Evaluation

One or more members of the District's evaluation committee may conduct one or more site evaluations. If site evaluations are conducted, they will be conducted at facilities of the District's choice where the Respondent currently provides pupil transportation services. By submitting a proposal, each Respondent agrees to make selected facilities and facility's personnel available to District evaluation upon reasonable notice.

Submittal 17: All other documents which include

(a) Bid Security
(b) Workers Comp
(c) Evidence of insurance
(d) Proposed Contract document
(e) Description of buses (Bus Replacement Form)

3. TRANSPORTATION DEPARTMENT EMPLOYEES

It must be understood that this RFP provides for the selection of a professional contractor to provide pupil transportation service including any applicable extracurricular activity and field trip transportation, for all regular education and special needs students within the District, as well as maintenance services for the all of the District's transportation fleet. Preference shall be given to all current employees who are in good standing with the Current Contractor who wish to continue to provide their service to the students of Warren County School District. By submitting a proposal in response to this request, the Respondent agrees to interview all the employees currently serving the District. The employees that meet the Respondent's and District's requirements will have the right of first refusal for the Respondent's positions.

4. CURRENT OPERATION

Regular Education Daily Routing

The District currently operates a total of 54 daily transportation routes for general education students and these routes are generally operated 178 days per year.

Special Needs Daily Routing

The District currently operates a total of 10 daily transportation routes for special needs students to/from home, for programs within the District and to/from out-of-district programs. The special needs routes are generally operated 178 days per year.

Mid-Day Routing and Shuttles

The District currently operates 5 mid-day routes.

Bus Monitors
The District contracts for 11 bus monitors.

Trips
The District currently provides transportation for various extracurricular/field trips as requested by the individual school buildings of the District, as well as transportation for the various clubs, groups and athletic teams of the District.

Buses The District operates a total of 62 buses, consisting of 54 daily route buses and 7 spare buses. The School District owns 50 of the buses and the incumbent contractor currently provides 12 buses. The Contractor shall utilize the District owned bus fleet for the sole purpose of providing transportation services for the District under the terms and conditions of this RFP and the Contract and for no other purpose(s) without the School District's prior written consent.

Transportation Facility
The District owns and operates a facility located at 126 Middle School, McMinnville, Tennessee 37110 (the "Facility"). The Facility includes a transportation maintenance garage, bus parking area, restroom facilities and office space. The District will allow the successful Contractor to use the Facility pursuant to a separate lease agreement in order to provide the transportation and maintenance services contemplated under this RFP. The Contractor will be permitted to operate trips for the public, utilizing Contractor owned buses and Contractor provided fuel, as long as such operations do not interfere in any way with the District's transportation needs.

The successful Contractor will be responsible for keeping the facility and bus maintenance garage in a clean working order at all times, as well as the cost of utilities for the Facility. The District will be responsible for capital expenses for the Facility; however the Contractor will be responsible for repairs to the Facility caused by the acts or omissions of the Contractor, its employees and agents.

Transportation Facility Equipment and Inventory
The Facility contains vehicle bays used to service the buses as well as various large tools and equipment (bus lifts, compressors and brake lathers, etc). In addition to the capital equipment, the Contractor will be able to utilize the existing office equipment, such as desks, chairs, phones (long distance charges will be billed to Contractor at District's rates). Aside from the above, there is no office equipment, computers or other tools at the Facility which would be available to the successful Contractor.

5. PAYMENTS

Payment for such services will be made in check, money order, or ACH or wire transfers within a reasonable time thereafter, not to exceed ten (10) calendar days from receipt of invoice. In the event sums due and payable are not received within thirty (30) calendar days, a late charge of 1.5% per month of the outstanding balance will be assessed upon the account. In the event such sums are not received within sixty (60) days, service may be discontinued until such time as Contractor has received all sums due.

6. PERFORMANCE BOND

The District may require, as a condition to granting a contract award, receipt of a renewable annual performance bond naming the District as obligee or beneficiary in the amount of the estimated annual amount of the contract. The performance bond must be issued by an approved surety duly licensed and authorized to transact business in the state of Tennessee, in a form and content acceptable to the District. The cost of such bond shall be stated separately on the proposal form and shall not be included in Respondent's calculations in arriving at service prices per day. If the District elects to require the Respondent to provide a performance bond, it shall be separately invoiced to the District and paid by the District.

7. BUS OWNERSHIP

Respondents must submit a Proposal under which the District will maintain ownership of its current student transportation fleet and Respondent will provide replacements based on the age limits as set forth in the Agreement. Buses to be used in the performance under this RFP shall not exceed twelve (12) years of age. Age is defined as the model year of the bus and measured at the start of each school year. Description of the buses owned by the district is attached. In addition, the Respondent shall submit a description of the replacement buses to be provided during the initial term of the Agreement to include passenger capacity, and year of manufacture. All buses will be equipped with two-way radios, digital video cameras and GPS. The District seeks the respondent should provide at least 12 contractor owned buses in the first year of the contract, at least 8 should be new buses.

8. FUEL

The Contractor shall purchase all fuel. The District will reimburse fuel costs on a monthly basis.

9. AUTOMATED ROUTING SOFTWARE

The Contractor must provide a computerized routing software program and utilize it for the creation and maintenance of efficient routes. Proposers must provide a detailed explanation of the software to be used and experience with the software.

10. TRANSPORTATION INFORMATION FOR STATE REPORTING

The contractor shall timely provide data and information regarding all state mandated transportation information to the District in a form that is usable and compatible with current state funding reports. Initial transportation information for the current school year shall be entered and electronically provided to the District no later than 6 weeks following the first day of school for the current school year. Transportation attendance data will be imputed by Contractor and keep current. Contractor will insure that all data for the current school year is provided to the District no later than May 1 of each school year. Contractor will work cooperatively with District technology to provide necessary information to report for state transportation funding.

11. FORCE MAJEURE

Contractor shall be excused from performance hereunder, and District shall not be allowed to levy any damages or penalties, liquidated or otherwise, during the time and to the extent that Contractor is prevented from performing in the customary manner by an act of God, fire, flood, war, riot, civil disturbance, state of emergency, terrorism, epidemic, quarantine, strike, lockout, labor dispute, oil or fuel shortage, freight embargo, rationing or unavailability of materials or products, loss of transportation facilities, commandeering of equipment, materials, products, plants, or facilities by the Government, or any other occurrence which is beyond the control of Contractor.

12. REDUCTIONS IN SERVICE

The following provisions shall apply in the event of the applicable reduction in service:

a. This Agreement contemplates a minimum of 178 operating days per school year. If the actual number of operating days falls below 178 during any school year, then the parties agree to renegotiate in good faith the a flat daily rate per day buses do not run under 178 days due to inclement weather, such as, but not limited to, snow, ice, flood, extreme cold/extreme heat or for other safety reasons or other emergency situations.

c. If the average daily number of routes is reduced by five percent (5%) or more, then both parties agree to renegotiate in good faith the rates, if such renegotiation is requested by Contractor. If the parties cannot reach an agreement, Respondent may, at its option, continue to operate the Agreement at the original rates or terminate the Agreement upon thirty (30) days written notice.

13. USEAGE OF BRIDGESTONE TIRES

Contractor agrees to use Bridgestone tires as replacement tires on all buses utilized in the District.

14. INSURANCE INDEMNITY HOLD-HARMLESS

On or before the Agreement date, the Contractor shall obtain certain insurance coverage by insurers duly licensed and authorized to operate in the state of Tennessee. The insurance coverage shall meet the following requirements;

1. Provide protection with the limits of not less than $500,000 per person and with the limits of not less than $1,000,000 per occurrence for bodily injury and property damage;
2. Provide uninterrupted liability insurance coverage for any and all school buses used to meet requirements of this Agreement;
3. Name the Board as an additional insured on the insurance policy.

Additionally, the Board shall be notified at least fifteen days prior to any cancellation or forfeiture of policy by registered mail.

The Contractor agrees to defend, indemnify and save harmless the Board, its officers, agents, employees, and representatives from any and all claims, demands, liabilities, penalties, damages, expenses and judgments of any nature and description based on the negligence of the Contractor and arising out of the performance by the Contractor, its employees, subcontractors or agents of the Contractor for the Board.

PROPOSAL FORM (page 1)

Proposed prices shall be submitted based on a Daily Rate that includes the first 4 hours of service each day. This Daily Rate will be calculated based on total driving time, lot-to-lot, including dead head and live hours. This rate must include all time for bus pre-trip, post-trip, checkout and clean-up, which is not included in the four hours. This form may not be altered. Each invoice period, total home-to-school charges submitted to the District shall be the sum of the applicable Daily Rates and the sum of all excess hours incurred beyond the hours included in each individual bus. The District reserves the right to require the Contractor to add and delete buses to or from service at the rates specified below subject to any reduction in service clause included in the RFP Specifications.

Regular and Special Education
Home-to-School Transportation

Based on 4 hours		
Bus Capacity – District owned bus	Daily Rate 4 hours lot to lot	Excess Hourly Rate
	$	$
	$	$
	$	$
	$	$

Based on 4 hours		
Bus Capacity – Contractor Owned Bus	Daily Rate 4 hours lot to lot	Excess Hourly Rate
	$	$
	$	$
	$	$
	$	$

Company: _____

PROPOSAL FORM (page 2)

Regular and Special Education
Home-to-School Transportation
Extended District School Year

Based on 4 hours		
Bus Capacity – District owned bus	Daily Rate	Hourly Rate
	$	$
	$	$
	$	$
	$	$

Based on 4 hours		
Bus Capacity – Contractor owned bus	Daily Rate	Hourly Rate
	$	$
	$	$
	$	$
	$	$

The District requires the Respondent to submit rates for the performance of Extended Year and/or Summer School programs without regard to the current status of these programs in the District. The rates submitted here shall apply to all transportation services provided after the conclusion of the District's normal school year.

Company: _____

Address: _____

City/State: _____

Telephone: _____

Authorized Signature: _____

E-mail: _____

Total Bid: _____

Comments:

PROPOSAL FORM (page 3)

In addition to home-to-school transportation, the District expects the Respondent to provide transportation services in support of other District-related activities. If the District requests bus service that conflicts with normal home-to-school service, the Respondent shall provide that service to the best of their ability.

Additional Transportation Services
Extracurricular Trips, Mid-Day Runs,
And Other District Requested Bus Service

	Hourly Rate	Mileage Rate	Minimum Call-out Charge
All Bus Capacities	$	$	$

Bus Monitors: The District may require the use of bus monitors in the performance of this contract. If monitors or aides are required, the District shall compensate the Respondent **$_____ per** hour per monitor or aides. Billable time is to be based on total driving time (lot to lot), including layover time. Monitors or aides working in excess of 40 hours in one week shall be billed at one-and-one-half times the hourly rate stated.

Maintenance on District Non-Student Transportation: The District will require the Respondent to provide routine maintenance on District Non-Student Transportation Fleet. The District will compensate the Respondent for parts utilized in such maintenance.

Rates provided for all transportation trips shall begin and end at the transportation center, and shall include total driver's time, including time for bus pre-trip checkout, clean-up, and layover time. For driver's time in excess of 40 hours per week, the charge will be one-and-one-half time the hourly rate stated above.

Company: _____

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THE NOTICE TO RESPONDENTS, INFORMATION FOR RESPONDENTS, AND AGREEMENT FOR FURNISHING PUPIL TRANSPORTATION SERVICES, AND ALL OTHER PARTS OF THE PROPOSAL PACKAGE.

A BID BOND IN THE AMOUNT OF 5 PERCENT OF ANNUAL HOME-TO-SCHOOL BASE COST IS ENCLOSED WITH THIS COST PROPOSAL AS SECURITY.

Each of these costs should be calculated from your prices above.

_____
Company Name

_____
Signature of Authorized Agent

_____
Address (City, State and Zip Code)

_____
Business Telephone Number

_____
Date Signed

WORKERS' COMPENSATION CERTIFICATE

The Respondent shall sign and submit the following certificate with the transportation written proposal: Warren County School District requires Respondent to provide workers' compensation as per state law requirements.

WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY LIMITS		
Workers' Compensation:	Statutory	
Employer's Liability:	Each Accident	$ 1,000,000
	Disease - Each Employee	1,000,000
	Disease - Policy Limit	1,000,000

_____

Company Name

_____

Signature of Authorized Agent

_____

Date Signed

Note: Respondent may attach current certificate of coverage with a signed statement that if awarded the contract, they will obtain said coverage.

INSURANCE COVERAGE

GENERAL LIABILITY:	Limits
A. Commercial General Liability	
1. General Aggre___te	$ 5,000,000
2. Products-Completed Operations Aggre___te	5,000,000
3. Personal and Advertising Injury	1,000,000
4. Each Occurrence	1,000,000
5. Fire Damage (any one fire)	100,000

AUTOMOBILE LIABILITY:	Limits
A. Commercial Auto Liability	$ 5,000,000
Any Auto (includes all owned, scheduled, hired and non-owned autos.)	
B. ___rage Liability	$ 2,000,000

EXCESS LIABILITY:	Limits
A. Umbrella Form	
1. Each Occurrence	$ 9,000,000
2. Aggregate	$ 9,000,000

Warren County Schools will be named as additional insured on certificate of insurance if we are awarded the contract.

PROPOSED SCHOOL BUS INVENTORY AND PROPERTY SUMMARY

School Bus Inventory

Description of buses to be provided for the first year of this contract by the Respondent:

Bus Number	Passenger Capacity	Year of Manufacture	Make	Mileage

Replacement Schedule

I, the undersigned, have attached a copy of a certificate of insurance that I attest (1) remains currently in force and (2) has been issued for the purposes of insuring a school district, non-public school or county superintendent of schools which (whom) currently contracts for student transportation services from my firm.

_____

Company Name

_____

Signature of Authorized Agent

_____

Date Signed

NOTE: **Respondents may submit current certificate of insurance with a signed statement that the above stated coverage will be in force prior to award of contract.**

PROPOSAL CHECKLIST

To help ensure that you include all the materials necessary to complete a thorough evaluation of your bid proposal, we suggest that you use this checklist as a reminder to yourself, by placing a check in each box in the "Verified" column indicating that the item is included in your bid proposal packet. Include the completed checklist along with your bid proposal.

Verified	Description of Item
❑	Submittal 1
❑	Submittal 2
❑	Submittal 3
❑	Submittal 4
❑	Submittal 5
❑	Submittal 6
❑	Submittal 7
❑	Submittal 8
❑	Submittal 9
❑	Submittal 10
❑	Submittal 11
❑	Submittal 12
❑	Submittal 13
❑	Submittal 14
❑	Submittal 15
❑	Submittal 16
❑	Submittal 17
❑	Worker's Compensation Certificate
❑	Insurance Certificate
❑	Proposed Modifications to the Agreement
❑	Contract Document
❑	3 years of financial statements and balances
❑	Bus Inventory Form (capacity, year, make & mileage)
❑	Bid Security

School System Name: WARREN COUNTY

Address: 126 MIDDLE SCHOOL DR. MCMINNVILLE TENNESSEE 37110

Phone: 931-473-8013

In Service Date (MM/YYYY)	Vehicle Type	VIN Number (17 characters)	Tag Number	Make of Body	Model Year	Body Build Date (MM/YYYY)
9/20/1999	A (Dual Rear Tires)	1T88R3B21Y1084648	GT7347	Thomas Built Bus	2000	Aug-99
9/21/1999	A (Dual Rear Tires)	1T88R3B23Y1084649	GT1344	Thomas Built Bus	2000	Aug-99
9/11/1999	A (Dual Rear Tires)	1T88R3B2XY1084650	GT7348	Thomas Built Bus	2000	Aug-99
9/21/1999	A (Dual Rear Tires)	1T88R3B21Y1084651	GT3040	Thomas Built Bus	2000	Aug-99
9/21/1999	A (Dual Rear Tires)	1T88R3B23Y1084652	GT7345	Thomas Built Bus	2000	Aug-99
1/20/2000	A (Dual Rear Tires)	1Y88R3B2XY1088567	GT7358	Thomas Built Bus	2000	Nov-99
1/20/2000	A (Dual Rear Tires)	1T88R3B21Y1088568	GT7359	Thomas Built Bus	2000	Nov-99
1/12/2000	A (Dual Rear Tires)	1T88R3B23Y1088569	GT7360	Thomas Built Bus	2000	Nov-99
1/20/2000	A (Dual Rear Tires)	1T88R3B2X41088570	GU4179	Thomas Built Bus	2000	Nov-99
9/21/2000	A (Dual Rear Tires)	1T88R3B2011098871	GU4181	Thomas Built Bus	2001	Aug-00
9/28/2000	A (Dual Rear Tires)	1T88R3B2211098872	GU4182	Thomas Built Bus	2001	Aug-00
9/28/2000	A (Dual Rear Tires)	1T88R3B2411098873	GU4183	Thomas Built Bus	2001	Aug-00
6/28/2001	A (Dual Rear Tires)	1T88R3B2821111447	GU4813	Thomas Built Bus	2002	Mar-01
6/28/2001	A (Dual Rear Tires)	1T88R3B2X21111448	GU4814	Thomas Built Bus	2002	Mar-01
6/28/2001	A (Dual Rear Tires)	1T88R3B2X21111451	GU4817	Thomas Built Bus	2002	Mar-01
6/28/2001	A (Dual Rear Tires)	1T88R3B2121111449	GU4815	Thomas Built Bus	2002	Mar-01
6/28/2001	A (Dual Rear Tires)	1T88R3B2821111450	GU4816	Thomas Built Bus	2002	Mar-01
9/13/2002	A (Dual Rear Tires)	1T88R3C2131128928	GV3038	Thomas Built Bus	2003	Jul-02
9/13/2002	A (Dual Rear Tires)	1T88R3C2131128929	GV3039	Thomas Built Bus	2003	Jul-02
9/13/2002	A (Dual Rear Tires)	IT88R3C2831128930	GX6567	Thomas Built Bus	2003	Jul-02
9/13/2002	A (Dual Rear Tires)	1T88R3C2X31128931	GU3041	Thomas Built Bus	2003	Jul-02
8/28/2003	A (Dual Rear Tires)	1T88R3C2141142301	GW1802	Thomas Built Bus	2004	Mar-03
8/28/2003	A (Dual Rear Tires)	1T88R3C2341142302	GW1803	Thomas Built Bus	2004	Jul-03
9/22/2004	A (Dual Rear Tires)	1T88R3C2851157282	GW1836	Thomas Built Bus	2005	Aug-04
9/22/2004	A (Dual Rear Tires)	1T88R3C2X51157283	GW1837	Thomas Built Bus	2005	Aug-04
9/22/2004	A (Dual Rear Tires)	1T88R3C2151157284	GW1838	Thomas Built Bus	2005	Aug-04
9/22/2004	A (Dual Rear Tires)	1T88R3C2351157285	GW1839	Thomas Built Bus	2005	Aug-04

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In Service Date (MM/YYYY)	Vehicle Type	VIN Number (17 characters)	Tag Number	Make of Body	Model Year	Body Build Date (MM/YYYY)
7/12/2005	A (Dual Rear Tires)	1T88R3C2461271815	GT7346	Thomas Built Bus	2006	May-05
7/12/2005	A (Dual Rear Tires)	1T88R3C2661271816	GW1879	Thomas Built Bus	2006	May-05
7/12/2005	A (Dual Rear Tires)	1T88R3C2861271817	GW1880	Thomas Built Bus	2006	May-05
7/12/2005	A (Dual Rear Tires)	1T88R3C2X61271818	GW1881	Thomas Built Bus	2006	May-05
6/28/2005	A (Dual Rear Tires)	1T88R3C2161271819	GW1882	Thomas Built Bus	2006	May-05
1/18/2007	A (Dual Rear Tires)	1T8853C2981292862	GX6569	Thomas Built Bus	2007	Nov-06
1/8/2007	A (Dual Rear Tires)	1T88S3C2081292863	GX6568	Thomas Built Bus	2007	Oct-06
1/8/2007	A (Dual Rear Tires)	1T88S3C2281292864	GX6565	Thomas Built Bus	2007	Oct-06
1/8/2007	A (Dual Rear Tires)	1T88S3C2781292861	GX6567	Thomas Built Bus	2007	Nov-06
9/26/2007	A (Dual Rear Tires)	1T88S4E2081104944	GX6588	Thomas Built Bus	2008	Jul-07
9/26/2007	A (Dual Rear Tires)	1T88S4E2681104947	GX6591	Thomas Built Bus	2008	Aug-07
9/26/2007	A (Dual Rear Tires)	1T88SYE2481104946	GX6590	Thomas Built Bus	2008	Aug-07
9/27/2007	A (Dual Rear Tires)	1T88S4E2281104945	GX6589	Thomas Built Bus	2008	Aug-07
7/16/2008	A (Dual Rear Tires)	1T88S4E2491115592	GZ4676	Thomas Built Bus	2009	Feb-08
7/16/2008	A (Dual Rear Tires)	1T88S4E2091115590	GX6625	Thomas Built Bus	2009	May-08
7/16/2008	A (Dual Rear Tires)	1T88S4E2291115591	GX6626	Thomas Built Bus	2009	May-08
7/16/2008	A (Dual Rear Tires)	1T88S4E2691115593	GZ4577	Thomas Built Bus	2009	May-08
7/16/2008	A (Dual Rear Tires)	1T88S4E2891115594	GZ4678	Thomas Built Bus	2009	May-08
10/7/2009	A (Dual Rear Tires)	1T88S4E26A1127974	GZ4679	Thomas Built Bus	2010	Aug-09
10/7/2009	A (Dual Rear Tires)	1T88S4E28A1127975	GZ4700	Thomas Built Bus	2010	Aug-09
10/7/2009	A (Dual Rear Tires)	1T88S4E2XA1127976	GZ4701	Thomas Built Bus	2010	Aug-09
10/7/2009	A (Dual Rear Tires)	1T88S4E21A1127977	GZ4702	Thomas Built Bus	2010	Sep-09
10/8/2010	A (Dual Rear Tires)	1T88S4E20B1138874	GZ4724	Thomas Built Bus	2011	Jun-10
10/8/2010	A (Dual Rear Tires)	1T88S4E22B1138875	GZ4723	Thomas Built Bus	2011	Jun-10
10/8/2010	A (Dual Rear Tires)	1T88S4E24B1138876	GZ4722	Thomas Built Bus	2011	Jun-10
10/8/2010	A (Dual Rear Tires)	1T88S4E26B1138877	GZ4721	Thomas Built Bus	2011	Jun-10
10/18/2010	A (Dual Rear Tires)	1T88S4E28B1138878	GZ4720	Thomas Built Bus	2011	Jun-10

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In Service Date (MM/YYYY)	Vehicle Type	VIN Number (17 characters)	Tag Number	Make of Body	Model Year	Body Build Date (MM/YYYY)
1/8/2007	A (Dual Rear Tires)	1T88H4C2X81292860	GX6566	Thomas Built Bus	2007	Nov-06
7/12/2005	A (Dual Rear Tires)	1T88H4C2861271812	GW1877	Thomas Built Bus	2006	May-05
8/11/2004	A (Dual Rear Tires)	1T88H4C2X51157227	GW1841	Thomas Built Bus	2005	Aug-04
9/11/2004	A (Dual Rear Tires)	1T88H4C2851157226	GW1842	Thomas Built Bus	2005	Aug-04
8/28/2003	A (Dual Rear Tires)	1T88H4C2841142305	GW1800	Thomas Built Bus	2004	Jul-03
9/28/2003	A (Dual Rear Tires)	1T88H4C2641142304	GW1801	Thomas Built Bus	2004	Jul-03
8/28/2003	A (Dual Rear Tires)	1T88H4C2441142303	GW1804	Thomas Built Bus	2003	Jul-03
9/13/2002	A (Dual Rear Tires)	1T88H4C2031128932	GV3042	Thomas Built Bus	2044	Aug-02
9/28/2000	A (Dual Rear Tires)	1T88H4B2111098869	GZ4700	Thomas Built Bus	2001	Jul-00
9/26/2007	A (Dual Rear Tires)	1T88H4E2081104943	GX6592	Thomas Built Bus	2008	Aug-07
10/7/2009	A (Dual Rear Tires)	1T88H4E26A1127973	GZ4698	Thomas Built Bus	2010	Aug-09