

INVITATION TO BIDDERS

Sealed bids, subject to the conditions contained herein, will be accepted by the Warren County Financial Management Committee at the Warren County Administrative Building, Office of the Finance Department, 201 Locust Street, Suite 2, McMinnville, Tennessee 37110, up to but no later than 10:00 A.M. Central Time on Thursday, March 13, 2014 and then publicly opened and read for construction of Fence Improvements at Morrison Elementary School for the Warren County School System.

PREBID CONFERENCE: Bidder is invited to attend a pre-bid conference at 2:00 P.M., Central Time on Wednesday, March 5, 2014, at Morrison Elementary School. Upon entering school grounds all bidders MUST check in at the office. A site visit is required of all bidders prior to submitting a bid for the Work. If bidder is unable to attend the pre-bid conference, he must contact Donnie Caldwell at (931) 668-1246 to arrange for a site visit at an alternate time.

For more information regarding bids, please contact Warren County Schools Director of Facilities, Donnie Caldwell at (931)668-1246, or Warren County Finance Director, Linda G. Hillis at (931) 473-2381 ext. 1001.

Employees of the selected contractor must have a sexual predator background check performed prior to entering any Warren County school grounds as per Tennessee Code Annotated Section 49-5-413.

The Warren County Financial Management Committee reserves the right to accept or reject any or all bids, to accept or reject any item thereon, to waive any irregularities in the bid or bidding and/or to abandon or postpone this project without any obligation to bidders. The Warren County Financial Management Committee will act as sole judge of the merit and qualifications of vendors and materials offered and accept whatever bid deemed to be in the best interest of Warren County. The Financial Management Committee reserves the right to increase or decrease quantities.

In case of tie bids, Warren County, Tennessee reserves the right to negotiate with bidders.

By submission of this bid, the vendor agrees to all terms and conditions stated therein.

No bids may be sent via e-mail or fax.

Bids will be awarded accordingly as prescribed by law, which states "lowest and best." A Supreme Court ruling states that the discerning of best lies solely on those requesting the bid and not the bidder. No bidder may withdraw their bid for a period of sixty (60) days after date set for opening of bids.

PUBLIC NOTICE
TITLE VI OF THE 1964 CIVIL RIGHTS ACT

"No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Bids must be received by Thursday, March 13, 2014 at 10:00 A.M. Central Time to be considered.

Please return sealed bids to: Warren County Financial Management Committee
C/O Warren County Finance Department
Warren County Administrative Office Building
201 Locust Street, Suite 2
McMinnville, Tennessee 37110

Pursuant to T.C.A. 50-9-114, Warren County, Tennessee has adopted a Drug & Alcohol Testing Program and is required to include this information in our bid specifications. Warren County, Tennessee requires Alcohol and Controlled Substances testing for Safety-Sensitive Positions as required by the Federal Omnibus Transportation Employee Act of 1991 and related United States Department of Transportation rules and regulations set forth in 49 CFR Federal Regulations Parts 40 and 382. BIDDERS MUST SUBMIT AN AFFIDAVIT THAT THE BIDDER OPERATES A DRUG AND ALCOHOL TESTING PROGRAM WITH REQUIREMENTS AT LEAST AS STRINGENT AS THAT OF THE PROGRAM OPERATED BY WARREN COUNTY, TENNESSEE.

INVITATION TO BID

1. NAME, LOCATION, AND DESCRIPTION OF PROJECT

Fence Improvements at Morrison Elementary School
500 South Fair Street
Morrison, Tennessee 37357

2. OWNER

Warren County Board of Education
Bobby Cox - Director of Schools
Donnie Caldwell - Facilities Director

3. ENGINEER

ALLMON ENGINEERING
363 Nash Avenue
Cookeville, Tennessee 38501
(931) 528-8184

4. RECEIPT OF BIDS

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5. TYPE OF CONTRACT

Standard Form Of Agreement Between Owner And Contractor On The Basis Of A Stipulated (lump sum) Price.

6. BID DOCUMENTS

Bidding Requirements and Drawings may be examined beginning Monday, March 3, 2014, at the following locations: Office of Allmon Engineering, 363 Nash Avenue, Cookeville, TN 38501, Telephone prior to arrival (931) 528-8184 and Warren County Schools Maintenance Department Office, 345 Pioneer Lane, McMinnville, TN 37110, Telephone (931) 668-1246. Plans and Specifications may be obtained beginning Monday, March 3, 2014, at the office of Allmon Engineering, 363 Nash Avenue, Cookeville, Tennessee (931) 528-8184, upon payment of \$ 200.00 for each set. Upon return of Plans and Specifications in good condition within ten (10) calendar days after the bid opening, any unsuccessful Bidder will be refunded his deposit; any Non-Bidder, upon returning such documents, will be refunded one-half (1/2) of his deposit. No deposits shall be returned after the allotted time. The successful Bidder's deposit is pre-payment for construction documents and will not be returned. Plans deposit checks to be made out to Allmon Engineering.

7. BID BOND

With his bid, each Bidder must deposit security in the amount of ten percent (10%) of the amount of the bid. The Owner will accept a cashier's check as security in lieu of a bid bond. The check must be appropriately identified as "in lieu of bid bond" and must be written for 10% of the amount of the bid.

8. QUALIFICATIONS / EXPERIENCE / REFERENCES

With his bid, each Bidder must submit a brief packet of information concerning his company's qualifications and experience (minimum 5 years) in constructing similar projects of equal or greater complexity. Also, include a minimum of 3 references with contact person, address and telephone number for Owner's use. If bidder intends to use a subcontractor as installer, then similar information is required concerning subcontractor.

9. BID

All Bidders who submit a bid of twenty-five thousand dollars (\$ 25,000) or more must be licensed Contractors as required by TCA Title 62, Chapter 6. No bid will be opened unless the bidding instruments were obtained from the Engineer and payment of the required deposit was made.

The following is excerpted from the law:

TCA 62-6-119 Bid Documents

(a) Any person or entity preparing plans, specifications or any other documentation for inclusion in an invitation to bid or comparable bid document, shall reference this chapter in such documentation and a specific statement informing the invited bidder that it is necessary for such bidder to provide evidence of compliance with the applicable provisions of this chapter before such bid may be considered.

(b) The person of entity involved in the preparation of the invitation to bid or comparable bid documents shall direct that the name, license number, expiration date thereof, and license classification of the contractors applying to bid for the prime contract appear on the outside of the envelope containing the bid except when the bid is in an amount less than twenty-five thousand dollars (\$ 25,000). Failure of any bidder to comply therewith shall void such bid and such bid shall not be considered. It is the duty and responsibility of the awarding person or entity who received the envelope containing the bid to verify only the completeness of the required licensure information. Prior to the opening of the envelope, the names of all contractors listed thereon shall be read aloud at the official bid opening and incorporated into the bid. Prior to awarding a contract, the awarding person or entity and its authorized representatives shall verify the accuracy, correctness and completeness of the information required hereby. The failure of any bidder to comply with all of the provisions hereof shall automatically disqualify such bid.

When the bid is less than twenty-five thousand dollars (\$ 25,000), the name of the contractor only may appear on the outside of the envelope containing the bid, and upon opening the envelope, if such bid is in excess of twenty-five thousand dollars (\$ 25,000), the same shall automatically be disqualified.

10. BACKGROUND CHECK

Under the provisions of the Tennessee Code Annotated "49-5-413", any person, corporation, or other entity who enters into a contract with a local board of education or child care program as defined in Tennessee Code Annotated "49-1-1102", and who has access to school grounds shall be required to supply a fingerprint sample and submit to a criminal history records check by the Tennessee Bureau of Investigation, and the Federal Bureau of Investigation, prior to permitting the person to have contact with children or entering school grounds to do work.

11. AWARD

The Warren County Financial Management Committee reserves the right to accept or reject any or all bids, to accept or reject any item thereon, to waive any informalities in bidding and/or to abandon or postpone this project without any obligation to bidders. In case of tie bids, Warren County, Tennessee reserves the right to negotiate with bidders.

Bids will be awarded accordingly as prescribed by law, which states "lowest and best". A Supreme Court ruling states that the discerning of best lies solely on those requesting the bid and not the bidder. No bidder may withdraw their bid for a period of sixty (60) days after date set of opening of the bids.

12. DRUG & ALCOHOL TESTING PROGRAM

Pursuant to T.C.A. 50-9-114, Warren County, Tennessee has adopted a Drug & Alcohol Testing Program and is required to include this information in our bid specifications. Warren County, Tennessee requires Alcohol and Controlled Substances testing for Safety-Sensitive Positions as required by the Federal Omnibus Transportation Employee Act of 1991 and related United States Department of Transportation rules and regulations set forth in 49 CFR Federal Regulations Parts 40 and 382. BIDDERS MUST SUBMIT AN AFFIDAVIT THAT THE BIDDER OPERATES A DRUG AND ALCOHOL TESTING PROGRAM WITH REQUIREMENTS AT LEAST AS STRINGENT AS THAT OF THE PROGRAM OPERATED BY WARREN COUNTY, TENNESSEE. A written copy of Warren County's Drug & Alcohol Testing Program is available from the Owner upon request by Bidder.

13.0 PREBID CONFERENCE

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